



**South Carolina First Steps Board of Trustees  
ANNUAL MEETING  
December 6, 2016 - 2 p.m.  
The Inn at USC (1619 Pendleton Street)**

**Agenda**

1. **Call to Order/Quorum Call**
2. **Welcome/Introductions**
3. **Approval of Agenda**
4. **Approval of Minutes of October 21, 2016**
5. **Chairman's Report** – Ken Wingate
6. **Committee Reports:**
  - A. Legislative Committee – *Senator Mike Fair, Chair*
  - B. Finance and Administration – *Judith Aughtry, Chair*  
INFORMATION ITEMS:
    - i. Financial Update
  - C. Program and Grants – *Jennifer McConnell, Chair*  
ACTION ITEM:
    - i. New Partnership Strategy: Chesterfield County NFP SupportINFORMATION ITEMS:
    - ii. Partnership Budget Reallocations in Laurens and Lee Counties
    - iii. Working Recommendations re: Evidence-Based Practice Implementation for FY18
  - D. Strategic Planning and Evaluation – *Alexia Newman, Chair*
  - E. Early Head Start Governance Council – *Roger Pryor, Chair*
  - F. Executive Committee – *Ken Wingate, Chair*
7. **Interim Director's Report** – *Julia-Ellen Davis*

***At this point, the First Steps Board of Trustees will recess to the call of the Chair and the Early Childhood Advisory Committee will convene. Following the adjournment of Early Childhood Advisory Council meeting, the First Steps Board of Trustees will reconvene to enter executive session.***

8. **Executive Session** (The Board will enter Executive Session to discuss a personnel matter.)
9. **Closing Remarks** – *Ken Wingate*

Trustee Dinner: 5:30pm

Next Meetings:

December 7 – 2016 Chairmen's Summit on Early Childhood Education (10-4, DoubleTree Hotel, Columbia)  
January 13, 2017 (11am, The Inn at USC)