



To: First Steps Board of Trustees  
From: Jennifer McConnell, Chair, Program and Grants Committee  
Date: March 10, 2016

**RE: Consent Agenda Action Item: FY17 Partnership Accountability Standards**

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During the January meeting Ms. Robertson presented an update on the status of those counties who had conditional approvals attached to their FY16 Grant Agreements. At the time of the January Board meeting, three partnerships were yet to resolve issues related to these conditional approvals.

At the committee's direction, a memorandum from the Program and Grants Committee was prepared and sent to the Executive Director and Board Chair for each of these partnerships. The memos outlined what was required for each to come into compliance and asked that they do so by February 29, 2016. Memos were sent to Sumter, Lee, and Barnwell County First Steps.

Staff have received responses from all 3 counties and document that each is now in compliance. No additional action is necessary.