

South Carolina First Steps Board of Trustees
January 27, 2016 -- 1 p.m.
Brookland Baptist Conference Center

A g e n d a

1. **Call to Order/Quorum Call**
2. **Welcome/Introductions**
3. **Approval of Minutes of December 3, 2015 Annual Meeting**
4. **Chairman's Report** – Ken Wingate
 - a. New Trustee: Kathryn Burkhalter (Finance and Administration Committee)
 - b. New Committee Chairs: Jennifer McConnell (Program and Grants)
Alexia Newman (Strategic Planning and Evaluation)
5. **Committee Reports:**
 - A. Legislative Committee – *Senator Mike Fair, Chair*
 - a. First Steps Reauthorization (Information Only)
 - B. Finance and Administration – *Judith Aughtry, Chair*
 - a. Charleston County First Steps Waiver Request (Action Item)
Motion: Approve the waiver request of Charleston County First Steps for the remainder of FY16, requiring dual signature of invoices exceeding \$2,000. Staff will monitor and evaluate this process.
 - b. Finance Report (Information Only)
 - c. Update on State Budget Request (Information Only)
 - C. Program and Grants – *Jennifer McConnell, Chair*
 - a. New Partnership Strategies (Action Item)
Motion: The committee recommends approval of new strategy requests from Dorchester (1) and Florence (3) Counties.
 - b. County Partnership FY16 Conditional Approvals (Information Only)
 - d. Update on FY17 Accountability Standards (Information Only)
 - D. Strategic Planning and Evaluation – *Alexia Newman, Chair*
 - a. Strategic Planning Next Steps (Information Only)
 - E. Executive Committee – Ken Wingate, Chair
 - a. Committee Update (Information Only)
6. **Interim Director's Report** – *Julia-Ellen Davis*
 - a. BabyNet Report to General Assembly
 - b. EOC 4K Evaluation
 - c. Early Head Start Update
 - d. [I CAN] Update
7. **Old Business:**
 - a. Early Head Start Governance Council (Action Item)
Motion 1: Approve proposed revisions to the Early Head Start Governance Council Charter, contingent on Region IV review.
Motion 2: Approve the proposed slate of Early Head Start Governance Council members as proposed by the Executive Committee. Legal Counsel will be provided by the agency as necessary. A Head Start parent nominee will be brought forward at a later date.
 - b. Discussion of Early Childhood Common Agenda and whether or not SCFS wants to endorse
8. **Closing Remarks** – *Ken Wingate*