**Child/Family Strategy Self-Assessment, 2017  
(Early Identification & Referral Strategies – use the Local Portal template)**

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| Partnership name: | | | |  | | | | |
| Name of strategy and program code: | | | |  | | | | |
| **Strategy Rationale:** What data from your partnership’s needs and resources assessment suggests that this strategy is the **best fit** to fill service gaps and collaborate with existing agencies and organizations in your community? **Refer to the 5 legislative goals of First Steps**, as applicable. | | | |  | | | | |
| **Projected number** of \*\_\_\_\_\_\_\_\_ to be served by this strategy (unduplicated)\*:  *\*Insert unit of measure (children, adults, or families). Unit should match projected to serve in the First Steps Data System.* | | | | **2017-18** | | **2018-19** | | **2019-20** |
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| When answering each question below, indicate whether your answer applies to **all three years** of your Comprehensive Plan (2017-2020), or if you anticipate changes in Year 2 or 3 and if so, **what are those anticipated changes**. | | | | | | | | |
| Estimated **cost per client**, per year (all funds):  Estimated cost per client, per year (all but in-kind):  Provide explanation for cost data, as applicable. | | |  | | | | | |
| **Strategy Description:** What services does this strategy provide to clients, and how often is each service provided? How frequently, and for how long, are clients expected to participate in order to achieve desired outcomes?  Copy/paste to Summary | | |  | | | | | |
| **Integration:** Describe how this strategy is integrated with other strategies of the local partnership, or those of other community partners. Also specify if this strategy is operated in-house or contracted, and the rationale.  Copy/paste to Summary | | |  | | | | | |
| **Collaboration:** Please list collaborating partners for this strategy, and their role. Do not list partners who are only referral sources for clients, as that is covered in the next question. All in-kind sources should be included in this description.  Copy/paste to Summary | | |  | | | | | |
| **Focus Population and Recruitment:** Who is the focus population for this strategy (risk factors, race/ethnicity, geographic area, etc.)? How do you plan to recruit participants? Include the names of agencies/organizations who are primary referral sources for clients. | | |  | | | | | |
| **Client Participation and Retention:** How does this strategy attempt to remove barriers to client participation? What strategies and incentives do you use to retain clients in the program? | | |  | | | | | |
| **Progress Monitoring and Evaluation:** How do you assess whether clients are increasing their knowledge and skills? How do you check progress in between screenings and assessments and make adjustments to services as necessary? | | |  | | | | | |
| **Staff and Resources:** Describe the staff and resources devoted to this strategy, including staff qualifications, and how staff and resources will support the projected increase in numbers served over the next few years. | | |  | | | | | |
| **Implementation Self-Assessment, STRATEGY NAME**  Rate how well your program is **currently** doing, relative to each of the following implementation metrics.  Refer to the First Steps Program Accountability Standards, as well as the model standards, for guidance.  If one or more Benchmarks do not apply to your strategy, explain why.  Partnerships are **strongly encouraged** to seek input from clients, staff, and partners in order to complete this section. | | | | | | | | |
| **Implementation Metric** | **Current Rating**  Check the box that best describes how well this program currently meets the benchmark (check by clicking on the box) | | | | | | **Reason(s) for Rating** | |
| CLIENT  Retaining participants (Clients receive the full program model) | **Needs Improvement**  Too many clients exit before completing the program, or do not stay in the program long enough per standards | **Meets**  At least 75% of clients are retained for the min. amount of time, could improve | | | **Exceeds**  Nearly all clients complete the program, or meet/exceed retention standards | |  | |
| CLIENT  Delivering services | **Needs Improvement**  Program does not consistently meet standards for visits per month, client attendance, etc. | **Meets**  Program meets model’s service delivery requirements for frequency, duration and client attendance | | | **Exceeds**  Program consistently exceeds model’s service delivery requirements for frequency, duration and client attendance | |  | |
| CLIENT  Screening/assessing clients | **Needs Improvement**  Clients are not consistently screened and assessed at the intervals required by the program; program is not using results effectively to serve clients and for CQI | **Meets**  At least 75% of clients are assessed, and 80% of children are screened, at the intervals required by the program; program occasionally uses results for CQI and to connect clients to needed services | | | **Exceeds**  Nearly all clients are assessed and screened at the intervals required by the program; program consistently uses results to identify program areas that need improvement | |  | |
| CLIENT  Client satisfaction | **Needs Improvement**  Clients report some satisfaction with the program but there are multiple areas reported as in need of improvement. | **Meets**  Clients report satisfaction with the program but there are a few areas reported as in need of improvement. Most clients would recommend this service to others. | | | **Exceeds**  Clients report that they are very satisfied with the program and they report little/no areas for improvement. Nearly all clients would highly recommend this program to others. | |  | |
| ORGANIZATION  Capacity to supervise and implement the program | **Needs Improvement**  Program struggles with one or more of the following: resources, supervision, contract monitoring | **Meets**  Program meets requirements of the model for available resources and supervision; regular and ongoing communication with vendors | | | **Exceeds**  Reflective supervision practices implemented successfully; full compliance with standards by all vendors; resources available for expanding services | |  | |
| ORGANIZATION  Recruiting and retaining staff | **Needs Improvement**  Staff consistently leave within two years of hire; program struggles to find quality applicants | **Meets**  Program meets staff qualification requirements; retention is an occasional but not significant issue | | | **Exceeds**  Staff are well qualified and are retained for 2 or more years on a consistent basis | |  | |
| ORGANIZATION  Advancing staff knowledge and skills | **Needs Improvement**  Not all staff meet the qualifications, training and continuing education requirements of the model; staff need additional training in screenings/assessment to be more reliable in their scoring; staff demonstrate need for additional training | **Meets**  Staff stay current with required training requirements; staff are comfortable with screenings and assessments but could improve; additional training could improve the program | | | **Exceeds**  Staff exceed model’s training requirements; implementing PD plans for each staff member; staff are well trained in screenings and assessments and have inter-rater reliability | |  | |
| COMMUNITY  Community knowledge of and support for the program | **Needs Improvement**  Program not well known in the community; program does not receive many referrals from other organizations; program does not receive financial support from outside sources | **Meets**  Some financial and/or in-kind support received; program is known but could increase awareness; some client referrals from local organizations | | | **Exceeds**  Cash and in-kind support for the program; program is well-known and has been recognized locally for its work; consistent referrals from local orgs | |  | |
| COMMUNITY  Connecting participants to needed supports | **Needs Improvement**  Less than a majority of clients are connected to other services and supports; services are referred but not connected; connections not consistently tied to needs identified by screenings, family assessments, etc. | **Meets**  Majority of clients are connected to other services and supports; could improve number and quality of connections | | | **Exceeds**  Nearly all clients are connected to comprehensive array of services needed | |  | |
| COMMUNITY  Recruiting participants | **Needs Improvement**  Program struggles to recruit clients from its focus population(s) | **Meets**  Program has full enrollment, could improve reach | | | **Exceeds**  Program is serving all areas of its focus population(s), has waiting list | |  | |
| OTHER (optional, specify) | **Needs Improvement** | **Meets** | | | **Exceeds** | |  | |
| **Strategy Outcomes to Date** Consider outcomes for this strategy for the past 2-3 years: are the pre- to post-changes in client knowledge, attitudes and behaviors as expected, greater than expected, or less than expected? Do you have evidence that these changes are being sustained after clients leave your program? If changes are not being sustained, why do you think that is and what are possible solutions? | | | | | | | | |
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| **(Optional) Innovative Practices** What about the partnership’s approach to this strategy is particularly innovative, in terms of making progress toward school readiness goals and benchmarks? | | | | | | | | |
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| **RECOMMENDATIONS for board consideration:**  **NAME OF STRATEGY services through 2020**  Consider implementation metrics needing improvement.  ***Consider any unmet, or in progress, Priority Goals from 2016-17*** | | | | | | | | |
| What’s going well, that we should keep doing? What should we expand? What should we discontinue? | | | | | | | | |
| What areas of implementation do we need to improve? | | | | | | | | |
| Are clients benefitting from this strategy, and achieving outcomes we want to see, based on our financial and staff investment in this strategy? | | | | | | | | |
| What NEW strategies or approaches should we add? | | | | | | | | |
| What resources do we need, based on the changes we want to make? | | | | | | | | |